



Terms & Conditions of Enrollment

Enrollment in Movement Matters indicates that the parent/guardian has read, understood and agreed to the following Terms & Conditions.

1. Registration & Enrollment

- Enrollment in a class reserves a student's place for that term.
- Students will automatically be enrolled in the following term in the same classes unless Movement Matters receives written notice from the parent/guardian that the student will not be returning.
- Written notice of withdrawal must be received before the tuition due date for the following term. If notice is not received by this deadline, the student's place will be considered reserved, and the applicable tuition may be charged.
- Movement Matters reserves the right to consolidate, modify or cancel classes where necessary, including where enrolment is insufficient to reasonably operate a class.
- Students should enrol in classes corresponding to the designated age range and level. Movement Matters reserves the right to recommend a different class where appropriate based on the dancer's age, experience, development and overall suitability for the class.

2. Communication

- Most correspondence from Movement Matters will be sent via email.
- Parents/guardians are encouraged to add info@movementmatters.bm to their contacts to help prevent emails from being directed to spam or junk folders.
- It is the responsibility of the parent/guardian to ensure that contact information provided during registration remains current.
- Important information regarding schedules, payments, closures, performances and other studio matters may be communicated electronically.
- Movement Matters may also communicate general updates through its website and social media channels.
 - **Email:** info@movementmatters.bm
 - **Phone/WhatsApp:** (441) 599-1406
 - **Instagram & Facebook:** @movementmatters.bm
 - **Website:** www.movementmatters.bm

3. Terms & Class Schedule

- Current term dates and class schedules will be communicated and/or published through the Movement Matters website and registration system.
- Movement Matters reserves the right to make reasonable changes to the timetable, instructor assignments, class structure or location where necessary. Where a significant change directly affects a student's enrolment, reasonable efforts will be made to communicate the change and provide an appropriate solution.

4. Tuition & Payment

- Tuition amounts and payment schedules will be provided at the time of registration.
- Students enrolled in multiple classes during the same term receive applicable multi-class rates. Multi-class rates apply to classes taken by the same student during the same term.
- All tuition must be paid by the applicable due date shown on the student's account.
- It is the responsibility of the parent/guardian to ensure that their account remains current.
- Movement Matters is not required to issue individual payment reminders before an amount becomes overdue.
- Payment may be made by cash or online bank transfer. Payment instructions will be provided at registration.

5. Late Payments

- A 5% Late Payment Fee will be applied to any tuition balance that remains unpaid 14 days after the start of the applicable term.
- If the balance remains outstanding, an additional \$5 Late Payment Fee may be applied every 30 days thereafter until the account is brought up to date.
- Movement Matters reserves the right to waive a late fee at its discretion.
- Continued participation in classes may be suspended where an account remains substantially overdue.

6. Withdrawals & Refunds

- Notice of withdrawal must be provided to Movement Matters in writing.
- Failure to attend class does not constitute notice of withdrawal.
- Tuition will not be refunded or prorated for classes missed due to personal travel, illness, scheduling conflicts or a student's decision not to attend.
- If a student withdraws from one or more classes, tuition may be adjusted to reflect the applicable rate for the student's remaining enrolment.
- Any exceptional request for a refund or account credit will be considered by Movement Matters on an individual basis and is not guaranteed.

7. Attendance & Missed Classes

- Students are expected to attend their registered classes regularly and arrive on time.
- Parents/guardians should notify Movement Matters when a child will be absent where reasonably possible.
- Movement Matters is not required to provide a makeup class where a student misses their regularly scheduled class.
- Students may not attend another class as a makeup without prior approval.
- For safety reasons, a student who arrives substantially late and misses the necessary warm-up may be asked to observe rather than participate.

8. Class Cancellations

- Movement Matters reserves the right to consolidate, modify or cancel classes where necessary. Where a class is permanently cancelled, students may be offered an alternative class or a refund/credit for any applicable unused tuition.

- If an individual class is cancelled due to instructor illness or absence, reasonable efforts will be made to provide a makeup class during the designated Additional Class Week/Day, as outlined in the Movement Matters Term Dates, where applicable.
- Movement Matters is not responsible for providing makeup classes for public holidays, weather-related closures, natural disasters, government-mandated closures, or similar circumstances outside its reasonable control.
- Movement Matters reserves the right to make appropriate scheduling or closure decisions in the interest of student and instructor safety.

9. Dress Code

- Students are expected to arrive appropriately dressed and prepared for class and to follow the dancewear, footwear and class preparation requirements outlined in the **Movement Matters Studio Guide**.
- Movement Matters reserves the right to ask a student to modify clothing, footwear or accessories where necessary for safety.

10. Student Conduct

Movement Matters is committed to creating a positive, welcoming environment in which **every dancer matters**. Students are expected to:

- Treat everyone including instructors, fellow students, parents/guardians and the facility with respect.
- Participate in a manner that supports a safe and encouraging learning environment.
- Follow reasonable instructions provided by their teacher.
- Respect the personal space and belongings of others.
- Treat studio property and the premises with care.

Bullying, harassment, persistent disruptive behaviour, unsafe conduct or deliberate damage to property will not be tolerated. Where behavioural concerns arise, Movement Matters may contact the parent/guardian and work with them to address the issue. Serious or continuing behaviour may result in a student's enrolment being discontinued.

11. Parent/Guardian & Studio Access

- Parents/guardians are responsible for ensuring students are safely delivered to and collected from Movement Matters in accordance with the arrival and collection procedures outlined in the **Movement Matters Studio Guide**.
- Classes are generally closed to observers unless Movement Matters specifically invites parents/guardians to attend.
- Parents/guardians and visitors should not enter or interrupt an active class unless requested by the instructor or in the event of an emergency.

12. Personal Belongings

- Movement Matters and its instructors are not responsible for personal property that is lost, stolen or damaged while attending classes or activities. Personal belongings are brought to the studio at the student's own risk.

13. Health, Injury & Safety

Dance and physical movement involve an inherent risk of injury.

- Any injury, medical issue or physical limitation that may affect safe participation should be communicated to the instructor before class.
- Students should not participate where doing so would reasonably place themselves or others at risk.
- Instructors may modify activities or ask a student to observe where participation is considered unsafe.
- Parents/guardians are responsible for determining whether the student is medically able to participate in dance and physical activity.
- In the event of an emergency, Movement Matters will make reasonable efforts to contact the student's parent/guardian or emergency contact.

14. Photography, Video & Media

- Movement Matters may occasionally photograph or record classes, workshops, informal showings, performances and other studio activities for studio purposes, including marketing, social media and promotion.
- Parents/guardians are responsible for reviewing and maintaining their photography/video preferences through the Parent Portal and for notifying Movement Matters by email of any changes. Movement Matters will rely on the most current preference recorded on the student's account and will respect any applicable photography/video preference selected through the Parent Portal.
- Movement Matters will make reasonable efforts to protect the privacy and dignity of students when selecting images or recordings for public use.

15. Recording & Choreography

- Photography or video recording during regular classes is not permitted without the instructor's approval.
- Students and parents/guardians should respect choreography, teaching materials and other creative work presented through Movement Matters.
- Where recording is permitted during an informal showing, workshop or other event, any specific recording instructions communicated by Movement Matters must be followed.

16. Informal Showings & Performance Opportunities

Movement Matters aims to provide dancers with opportunities to share their progress without making performance the sole focus of their dance education.

- Movement Matters intends to offer an informal showing or similar opportunity for families to see what dancers have been learning where circumstances allow.
- Participation requirements and details will be communicated in advance.
- Movement Matters does not currently charge mandatory costume fees as part of regular children's tuition.
- Where an optional performance, workshop or special event requires an additional purchase or fee, families will be informed in advance and given the relevant details before committing.
- Future years may include additional or more elaborate performance opportunities as the school develops. Any associated requirements or costs would be communicated separately.

17. Facility & Property

- Students and their parents/guardians are expected to respect the Movement Matters studio and all areas of the Berkeley Cultural Centre. The student or parent/guardian may be held responsible for the reasonable cost of repairing or replacing property deliberately or negligently damaged by the student.

18. Liability

- Participation in dance classes and other physical activities carries inherent risks.
- By enrolling a student, the parent/guardian acknowledges these inherent risks and accepts responsibility for ensuring that the student is reasonably able to take part in the activities for which they are registered.

19. Acceptance of Terms

- By completing registration and enrolling a student in a Movement Matters class or program, the parent/guardian confirms that they have read and agree to these Terms & Conditions of Enrollment on the student's behalf.
 - Movement Matters reserves the right to update these Terms & Conditions when reasonably necessary. Material changes affecting currently enrolled students will be communicated where appropriate.
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Movement Matters

Every dancer matters.